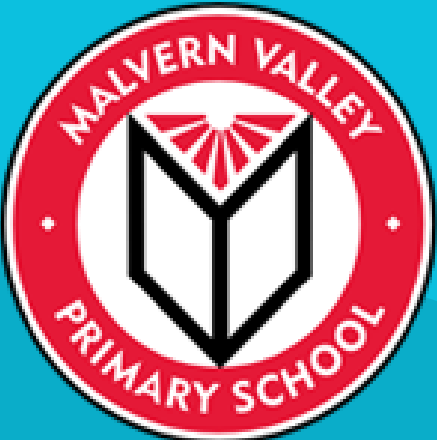


VOLUNTEERING

AT

MVPS!



CREATING CONFIDENT CHILDREN

Thank you for offering to help out at MVPS. This flowchart applies to all parent/guardian volunteers, regardless of the nature, length, and frequency of volunteering.



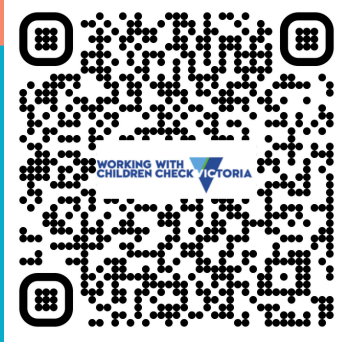
START

Do you have a Working With Children's Check (WWCC) or a VIT card?

No

Please apply for a Working With Children's Check for volunteers

Go to <https://service.vic.gov.au/services/working-with-children> to apply for a check, and nominate MVPS as your organisation



Yes

Does MVPS have the most current details on file?

Yes

Please access and read the following school policies:

- Volunteers Policy
- Child Safety and Wellbeing Policy
- Child Safety Responding and Reporting Obligations Policy and Procedures
- Child Safety Code of Conduct

No
Not Sure

Please bring your current card to the office to be photocopied, or send a photo of your card to malvern.valley.ps@education.vic.gov.au

Your WWCC/VIT will be verified regularly, to ensure that MVPS has the most current details. If your details do change, please notify the office immediately.

Please be aware of the Department of Education's information regarding child abuse:

PROTECT: Four Critical Actions for Schools – Responding to incidents, disclosures and suspicions of child abuse

PROTECT: Identify child abuse

Please come to the office to sign the 'Child Safety Induction Declaration'

No

Have you signed and returned the 'Child Safety Induction Declaration'?

Yes

If you require assistance or have any questions, please contact the office or approach your child's classroom teacher.

Thank you so much for giving up your time to assist the students (and staff) at MVPS!

DONE

