



# MALVERN VALLEY PRIMARY SCHOOL

## PERSONAL MOBILE DEVICES

### PURPOSE

To explain to our school community Malvern Valley Primary School's policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities.

### SCOPE

This policy applies to:

1. All students at Malvern Valley Primary School and,
2. All personal mobile devices that have not been approved by Malvern Valley Primary School for the purpose of carrying out and engaging in the teaching and learning of the curriculum.

### DEFINITIONS

**Personal mobile devices** are portable computing and communication devices such as smartphones, tablet computers and smart watches.

### IMPLEMENTATION

Malvern Valley Primary School understands that students may bring a personal mobile device to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

During school hours, personal mobile devices must not be used. Personal mobile devices must be signed into the office as soon as the student arrives at school and collected and signed out as students leave the school building at the completion of the school day. Personal mobile devices will be stored in a secure area of the administration office.

#### **Personal mobile device use**

Personal mobile devices must not be used:

- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission.

Students who use their personal mobile device inappropriately at school may be issued with consequences consistent with our school's *Student Wellbeing and Engagement* and/or *Bullying Prevention* policies.

#### **Insurance**

Students are responsible for their personal mobile device. Please note that the Malvern Valley Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including personal mobile devices that may be brought to school. Students are responsible for items brought to school.

## RELATED POLICIES AND RESOURCES

- Student Wellbeing and Engagement Policy
- Bullying Prevention Policy
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)
- [School Policy and Advisory Guide: Ban, Search and Seize Harmful Items](#)

## EVALUATION

This policy will be reviewed with whole staff, student, parent and community input as part of the school's three-year review cycle.

**RATIFIED BY SCHOOL COUNCIL: 2019**

**TO BE REVIEWED: 2022**