



Minutes – Meeting 9		
Date	20 <sup>th</sup> November	Time 7.30pm Duration 2 hour (ext ¼) Location – staffroom Minute Taker:
Attendees	Adam Scott, Gaylene Fehlberg, Jayne Davey, Sian Katsineris, Konstantin Ilinov; Anthony Lamb; Peter Barber; Joshua Sheffield, John Merkus; Casey Gould; (co-opt parent rep)	
Apologies	Dion Stojisavljevic;	
Actions and Agreements		
No	Item Details	Action (Recommended or taken)
1.	Welcome /Apologies	
2.		
3.	<b>Minutes of Previous Meeting</b> Minutes of the meetings held on	<b>Motion</b> 'That the minutes of the meeting held on 16 <sup>th</sup> October2017 be accepted'  Moved: Anthony Seconded: Jayne Carried: All
4.	<b>Business Arising from the Minutes:</b>	None.  Motion:  Moved: Seconded: Carried:
5.	<b>Correspondence:</b>	Fiona Jenkins – Stepping Down – only need to co-opt someone for 2 more meetings, then her position is up for election in March next year. Gaylene will advise on who else is up for re-election.  Stonnington Council – re courts at MVPS. Council wants to keep option open for re-negotiating agreement (for renewal/review next year). SC negotiate & go back to regional director for changes.
6.	<b>Reports:</b> a) <b>Principal</b> •	Overview <ul style="list-style-type: none"> <li>• Camp – very effective 3/4 &amp; 5/6 camp – continue with this structure. Cave Hill creek for 5/6s 2018, looking at an alternate Anglesea location for 2019. YMCA Phillip Island for 3/4s 2018, Jungai 2019 TBC. Most booked, dates TBC, aiming for warmer months.</li> <li>• Swimming – P-2s already done, 3-6s on now.</li> <li>• Curriculum days – Mon 29<sup>th</sup> Jan, Tues 13<sup>th</sup> March Pupil Free (after Mon 12<sup>th</sup> Labour Day), Tues 12<sup>th</sup> June</li> </ul>



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		<p>(after Queens B'day), Mon 13<sup>th</sup> August.</p> <p>Staffing – replacing an aide with Sue Parker, Marisa pursuing teaching career - to be replaced. Adam and P.E teacher to be replaced. Tristan moving on – to be replaced. Lauren Newton hired for C.R position, Marianne transitioned to family leave, Belinda Collins hired for P.E. Acting AP will be required for first term 2018. Ann on family leave again after T1 (not to be replaced).</p> <p>2018 student numbers – 272 (52 on list for Prep but likely less will come). AIP –</p> <ul style="list-style-type: none"> <li>• 2017 final document (similar to what was tabled at the previous minutes so there won't be much discussion but if you have some questions please ask at the meeting.)</li> <li>• Proposed goals &amp; Strategic Goals <ul style="list-style-type: none"> <li>- Advised to reduce foci, maintain enrichment for extending students. Made a lot of growth and progress.</li> <li>- Focus on aiming for high growth and giving feedback next year.</li> <li>- Goal 1 – enhance growth of highly able students. Target = increase number students achieving 1.2x expected growth. Key Improvement Strategies – SOLO planning/pedagogy.</li> <li>- Goal 2 – Improve effectiveness &amp; frequency of feedback to students (esp. in writing). Applied for funding to establish Professional Learning Communities across schools.</li> <li>- Draft will be sent when ready for ratifying at next meeting.</li> </ul> </li> </ul>
7.	<b>b) Education Policy and Procedures –</b>	No meeting but lots draft policies.
8.	<b>c) Facilities –</b>	<ul style="list-style-type: none"> <li>• Indigenous garden project underway. Learning stones place for students/classes to sit/learn. Morning tea next Tues 28<sup>th</sup> - TBC (to share what it is) and Smoking Ceremony once ready.</li> <li>• T4 working bee went well but parent turn-out low. Same weekend as Relay for Life. Retaining wall focus, before Christmas Concert. Gravel leftover. Paint deck before concert also.</li> <li>• Josh met with an architect for Deck (130,000 est.). Following up 2 other recommendations. April most likely.</li> </ul>
9.	<b>d) OSHC /</b>  • <b>Holiday program</b>	<ul style="list-style-type: none"> <li>• OSHC places approved – can have up to 60 students &amp; 4 staff.</li> <li>• Update on the holiday program – very positive feedback from parents and students. Jan program start on 3<sup>rd</sup> up until school returns. <ul style="list-style-type: none"> <li>○ Finance – made more money from All Sports program.</li> </ul> </li> </ul>
10.	<b>e) Parent Association</b> ○	Discussion on financial processes (presented by Merryn). Merryn fulltime next year. Julie & Chris will ensure process is streamlined. Rides for Carnival discussed & remaining fundraisers for the year.
11.	<b>f) Parent Engagement and Promotions</b>	Minutes next meeting.



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	Reports need to be accepted formally and recommendations actioned;	
12.	<b>Finance:</b> <b>a) .. Recommending finances – Non-current assets:</b> <b>Current assets:</b>	<p>Looked at Parent Contribution letter, easier ways to streamline payments. Send back any feedback on the Parent Contribution letter by end week. Payments remain same (except for increased inter-school sport fee).</p> <p>Policies to be ratified – Electronic Funds Management, Investments, Parent Payments and Camps and Excursions (statement about refunds).</p> <p><b>Motion:</b> That drafted contribution letter and payment form are accepted and above policies.</p> <p>That</p> <ul style="list-style-type: none"> <li>• The Financial statements for the month of October including Bank Accounts be ratified</li> <li>• All money payable to Council has been properly collected and all money expended in the Council's name has been properly authorised and expended.</li> <li>• Purchasing cards as PRIORITY to be tabled at December meeting. <ul style="list-style-type: none"> <li>○ Gaylene Fehlberg – Prin</li> <li>○ Joshua Sheffield - AP</li> <li>○ Kerry Prendergast – OSHC</li> </ul> </li> </ul> <p>Moved: Anthony  Seconded: Jayne  Carried: All</p>
13.	<b>General Business</b> <b>a) .. Other</b>	<p>Organise Prep BBQ date (will check PA minutes). Feb SC meeting is last meeting for 2017. Dec 11<sup>th</sup> meeting, suggest 7pm meeting, 8pm dinner or nibbles at school after.</p> <p>Motion:</p> <p>Moved:  Seconded:  Carried:</p>
14.	<b>Next Meeting</b>	
15.	<b>Closure of meeting</b>	
16.		<p>Motion:</p> <p>Moved:  Seconded:</p>



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	Carried:
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We are required to meet minimum of 8 times in the year.

## School Council meetings for 2017 & MINUTE TAKERS

Mtg 1	20 Feb – Josh	Mtg 2 & 3	27 Mar – Sian	Apr - Nil	Mtg 4	15 May Sian	Mtg 5	19 Jun John
Mtg 6	31 Jul - Peter	Mtg 7	28 Aug Adam	Sept - Nil	Mtg 8	16 Oct - Kosta	Mtg 9	20 Nov –
Mtg 10	11 Dec - Anthony							

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President:  
Adam Scott

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Principal  
Gaylene Fehlberg