



Malvern Valley Primary School - School Council Meeting –Meeting 10 2017

M i n u t e s – M e e t i n g		
Date	11 th December 2017 Time 7.00pm Duration 2 hour (ext ¼) Location – staffroom Minute Taker: ANTHONY	
Attendees	Gaylene Fehlberg, Jayne Davey, Joshua Sheffield; Sian Katsineris, Konstantin Ilinov; Anthony Lamb; John Merkus; Peter Barber; Casey Gould, Adam Scott; Simon Barwick (observer)	
Apologies	Dion	
Observer		
Actions and Agreements		
No	Item Details	Action (Recommended or taken)
1.	Co-opting Parent Rep	Co-opting Adrian Perillo to replace Fiona Noseworthy who stepped down last meeting Nominated by Adam Scott Seconded: Anthony Lamb Carried: All
2.	Minutes of Previous Meeting Minutes of the meetings held on	Motion: 'That the minutes of the meeting held on 20 th November 2017 be accepted Moved: Kosta Seconded: John Carried: All
3.	Business Arising from the Minutes:	Purchasing Card documentation (Merryn to supply the wording for this) 2018 membership <ul style="list-style-type: none"> • DET: Principal Members whose current terms end in 2018 <ul style="list-style-type: none"> • Adam Scott Parent • Jayne Davey Parent • Casey Gould DET • Sian Katsineris DET • Josh Sheffield DET • Adrain Perillo Parent • Dion Stojisavljevic Community member – Parent Association Rep Members whose current terms end in 2019 <ul style="list-style-type: none"> • Peter Barber Parent • Anthony Lamb Parent • John Merkus Parent • Kosta Ilinov Community member (It would be better if one of the DET positions was for 12 months at next year's election so that there is a membership option vote for DET



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		<p>staff each year. That is how it was but it has got out of sync)</p> <p>Moved: Seconded: Carried:</p>
	Correspondence:	Letter from Dion, relinquishing his place on school council.
4.	Reports: a) Principal •	<ul style="list-style-type: none"> • 2018 organisation <ul style="list-style-type: none"> ○ Chile Delegation visit Thursday last week ○ Swimming – successful ○ Volunteers thanks you (cards to be made by kids with a coffee voucher) ○ Staffing (looking for a learning specialist, hoping to fill by the end of term 4) ○ AIP – JS, provided an update on where we are currently and what is required to meet the desired outcomes. School Council to send in feedback to JS by Wednesday before it is submitted to the Department. ○ Change the Pupil free day in August from 13th to 20th August – Lyn Watts presenting <ul style="list-style-type: none"> ▪ Need to check Prep packs for the new date
5.	b) Education Policy and Procedures –	<p>Transition Policy -</p> <p>Any feedback to be sent to JS</p>
6.	c) Parent Engagement and Promotions	<p>Discussion around Engaging parents/volunteers and the need to think differently regarding this.</p> <ul style="list-style-type: none"> • What are our priorities? What do we need to ask for help with? • Engaging parents does not necessarily mean them coming to school but how do they engage away from school • How do we get volunteers • Why do we Fund Raise • How do we bring the community together • Inform the kids to inform the parents
	Reports need to be accepted formally and recommendations actioned;	<p>Moved: Anthony Seconded: Kosta Carried: All</p>
7.	Finance: a) .. Recommending finances – Non-Current Assets	<p>Motion:</p> <p>That the 2018 Budget be ratified with the followed changes</p>



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	<p>\$390,907.55 Current Assets - \$686,337.54 Current Liabilities - \$41,324.33 Net Assets - \$1,035,920.76</p>	<ul style="list-style-type: none"> • <p>That</p> <ul style="list-style-type: none"> • The Financial statements for the month of November including Bank Accounts be ratified • All money payable to Council has been properly collected and all money expended in the Council's name has been properly authorised and expended. <p>Moved: Peter Seconded: Kosta Carried: All</p> <p>That the following Purchasing Card statements for the month of November 2017 & December 2017 have been table:</p> <ul style="list-style-type: none"> • Gaylene Fehlberg • Joshua Sheffield • Kerry Prendergast <p>Recommendation: “The School Council move all statements and payments as tabled for the School Purchase Cards be accepted” Moved: Jayne Seconded: Adam Carried: All</p>
8.	<p>General Business</p> <p style="padding-left: 20px;">a) .. Other</p>	<p>New Parents BBQ</p> <ul style="list-style-type: none"> • Date: • Organisation <ul style="list-style-type: none"> • Special thanks by Gaylene to School Council • New Assistant Principal sign to be purchased for the office door
9.	<p>Next Meeting</p>	<p>February 19th 2018</p> <p>2018 meeting dates: 19 March; 23 April; 21 May; 18 June; 23 July; 27 August; 15 October; 19 November 10 December</p> <p>Please notes these dates and work around them. If you are unable to commit to being, at most of them then consideration needs to be whether you continue to be a member or re-stand. It has been quite difficult this year to run council business with most meetings only just having a quorum. Minimum of 7 with</p>



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		non DET members being the greater number.
10.	Closure of meeting	

We are required to meet minimum of 8 times in the year.

School Council meetings for 2017 & MINUTE TAKERS

Mtg 1 20 Feb – Josh	Mtg 2 & 3 27 Mar – Sian	Apr - Nil	Mtg 4 15 May Fiona	Mtg 5 19 Jun John
Mtg 6 31 Jul - Peter	Mtg 7 28 Aug Adam	Sept - Nil	Mtg 8 16 Oct - Kosta	Mtg 9 20 Nov – tbc
Mtg 10 11 Dec - Anthony				

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President:
 Adam Scott

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Principal
 Gaylene Fehlberg